

Freelancer & Contractor Services.

At French Duncan we know that being a freelancer or contractor has added workload, but our experienced team help hundreds of people each year, whether working in professional services, project management, financial planning or IT consultancy.

Our friendly team will get to know you, provide clear advice and help ensure you meet all your legal obligations in the most efficient way possible.

As one of Scotland's leading independent accountants, here are some of the areas we regularly help our freelancer and contractor clients with:

Setting up & helping decide company / sole trade structure	Ensuring you are set up from the beginning with the best business structure for you from a legal and financial perspective.
IR35 advice	Expert opinion on employment status based contract / service provided. This is important to inform tax status, and errors can have significant consequences.
Year-end accounts preparation	Preparing and submitting required annual accounts / financial information to Companies House and/or HMRC in accordance with general accounting standards.
Bookkeeping and accounting system	A business is expected to keep its accounting records to a certain standard. We ensure you have a system that is simple, efficient and gives you the necessary information in a timely manner.
Dividend and tax planning	Advising on the most tax efficient manner of withdrawing funds from your company.
Payroll advice	If you're becoming an employee of your new company, we can get this set-up and operating, ensuring legislative obligations are met.
Registered office for your business	Meaning your home address is not listed on the fully open public register of companies.
VAT registration and preparation	Advising on whether a) you NEED to be VAT registered or b) you might WANT to be VAT registered. If so, we'll get this set-up and operating, ensuring the various legal obligations are met.
Tax return preparation	Completing your annual personal tax returns, and if registered as a limited company your corporation tax return too.
Tax planning	Throughout our work we will look to ensure we are bringing everything together to mitigate the tax bills overall for you and your family.

Next steps.

To discuss how we can help you, please contact Graham Dyer, ESD Senior Manager, on 0141 221 2984 or email at g.dyer@frenchduncan.co.uk